

How to E-Sign Your Lease Agreement

1. Login to the website, arriving at the "My Account" page and click the "View Lease Details" link:

My Account

Current Active lease(s).

RLU #: **AL_Choc_01** (52 Acres)

Status: **Reserved**

Amount: **\$441.48** ⓘ

[View Lease Details](#)

Lease Holder Information

John Smith

456 Sparkling Brook Lane
Fort Mill, SC 29715

Email: test@test.com
Phone: (704) 587-0070
Mobile Phone: (704) 587-0031
Club Name: **Big Buck Hunting Club**

[Edit](#)

Total Club Members associated with this account: **1**

[Edit Club Members](#)

2. Click "Create Lease":

Lease Details

[My Account](#) » Lease Details

RLU No: AL_Choc_01

Lease Acres	52
Location	Sumter County, AL
Lease Start Date	Jul 01, 2019
Lease End Date	Jun 30, 2020
Lease Fee	\$441.48 ⓘ
Payment Due Date	May 01, 2019
Description	
Special Conditions	Not Available
Property Maps	Aerial TOPO Location
RLU Contact Info:	Soterra, LLC 8809 Lenox Pointe Dr, Suite C Charlotte , NC 28273 ☎: 980-288-5266 ✉: sothunting@orbishuntleases.com

[Create Lease](#)

Be sure to carefully read the directions on each page to verify the information before e-signing the Lease Document. To proceed through the tabbed pages, click the button located at the bottom center of the screen. You can select the “Exit” button located at the bottom right of the screen to exit the wizard at any time.

1. Lease Summary: Displays the reservation information for your club. Verify that the RLU number, price, payment due date, and the Lease start and end date are correct and click “Verify Club Members” to proceed to the next tab.

Lease Summary
My Account > Lease Details > Create Lease Document

1. Lease Summary 2. Verify Club Members 3. E-Sign Lease 4. Payment Options

Please verify your lease information below:

RLU No: AL_Choc_01
Acres: 52
Location: Sumter County, AL
Lease Start Date: July 01, 2019
Lease End Date: June 30, 2020
Total Amount Due: **\$441.48** ⓘ
Payment Due Date: **May 01, 2019**
Lessee: John Smith
456 Sparkling Brook Lane
Fort Mill, SC 29715
Club Name: BIG BUCK HUNTING CLUB

Click the button below to start your Lease Creation Process

2. Verify Club Members Exit

2. Verify Club Members: Displays your hunt club’s information. It is very important that you make sure this page lists all of your club’s members with their correct address, phone number, and email address. Click “Create Lease” to proceed to the next tab.

Verify Club Members
My Account > Lease Details > Create Lease Document

1. Lease Summary 2. Verify Club Members 3. E-Sign Lease 4. Payment Options

Make changes to your club member roster as needed, using the tools below. Make sure ALL club members are listed.

Click Here to Add a New Club Member

Name	Address
John Smith	456 Sparkling Brook Lane Fort Mill, SC - 29715

3. Create Lease >> Exit

3. **Create Lease:** Allows you to e-sign your Lease document. When you are sure that all of the reservation information is correct, click "E-Sign Lease Agreement".

E-Sign Lease

[My Account](#) » [Lease Details](#) » Create Lease Document

1. Lease Summary 2. Verify Club Members **3. E-Sign Lease** 4. Payment Options

Lease Price: **\$441.48** ⓘ

Payment Due Date: **Wednesday, May 01, 2019**

Click the button below to E-Sign your lease document.

This will generate a preview of the lease document with the Terms and Conditions associated with the lease Agreement.

E-Sign Lease Agreement **Exit**

Click the "I Agree" button to accept the terms and conditions of the Lease agreement.

Club Name: Big Buck Hunting Club RLU #: AL_Choc_01

RECREATIONAL LEASE CONTRACT

This Recreational Lease Contract ("Lease") made and entered into this day by and between SOTERRA LLC, a Delaware limited liability company (formerly d.b.a. Soterra, Incorporated), having an address of P.O. Box 321411, Flowood, Mississippi 39232 (hereinafter called "Lessor") and the hunting club whose name appears on Attachment "A" hereto and made a part hereof, (hereinafter called "Lessee"). (The term "Lessee" shall also include all invitees, guest, servants and agents of Lessee.)

WITNESSETH

For and in consideration of the payment specified in Attachment "A" for the period described therein, on lands described in Attachment "A", and for other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Lessor does hereby lease unto Lessee solely for recreational, hunting and fishing purposes only the lands described in Attachment "A" (the "Property") upon the terms and conditions hereinafter set forth.

This Lease Contract agreement is subject to the following terms, provisions and conditions:

By clicking "I Agree", we, or I, acknowledge ourselves to be bound by all the terms and conditions of this Recreation Lease individually and as club members. Furthermore I acknowledge that I have been designated as a representative authorized by club members to communicate with Lessor and conduct all business necessary to exercise the club privileges under this Recreation Lease.

I Agree **Disagree**

4. Payment Options: Mail a Check or Money Order to the address listed in the “Payment Invoice” PDF document.

Payment Options

[My Account](#) » [Lease Details](#) » Maintenance Request

1. Lease Summary 2. Verify Club Members 3. E-Sign Lease **4. Payment Options**

SUBMITTING YOUR PAYMENT



Lease Fee: **\$441.48** ⓘ

Payment Options: CERTIFIED CHECK or MONEY ORDER (Personal Checks are NOT accepted)

Make Payable To: Soterra LLC

Payment Due Date: **5/1/2019**

Mail Payments & Payment Invoice To: Soterra, LLC
8809 Lenox Pointe Dr, Suite C
Charlotte , NC 28273

Payment Invoice:  [Click here to PRINT Your Payment Invoice](#) 

Click here to go back to your [Account Information](#) page.

After the Lease document and payment you submit are received and approved, you will receive an email informing you that your Lease has been “**Executed**”. Nothing will be mailed back to you, so please access your account for a copy of your Lease agreement.